



INSTITUTE FOR ACADEMIC LEADERSHIP
The Florida State University

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AGENDA
DEPARTMENT CHAIRPERSONS WORKSHOP

Mission Inn Resort and Club
Howey-in-the-Hills, Florida
June 9-12, 2024

SUNDAY EVENING

- 3:45 - 5:00 p.m. **Registration** - Ballroom Foyer (Conference Center)
- 5:30 - 6:30 p.m. **General Session** - Coronado/Serra Room - Conference Center
- Topic: "Budget and Legislative Update"**
 Presentation by Tim Jones
 Senior Vice Chancellor, Finance/Administration and CFO
 Florida Board of Governors
- 6:30 - 7:00 p.m. **Reception and Social** - La Hacienda
- 7:00 - 8:30 p.m. **Dinner** - La Hacienda

IMPORTANT INFORMATION

During each scheduled reading period, participants will read material found in the IAL handbook. In preparation for small group discussions, participants will contemplate responses to questions at the end of each reading in the handbook. During each scheduled discussion period, the small groups will review and discuss the material just read, including responses to the questions.

Each small discussion group should select a recorder who will present one or two points of interest from the small group discussion or present a question for discussion.

MONDAY MORNING

- 6:45 - 7:55 a.m. **Breakfast Buffet** - La Hacienda
- 8:00 - 8:10 a.m. **GENERAL SESSION - Coronado/Serra Room**
Welcome, introductions - Lawrence Abele
- 8:10 - 8:30 a.m. **TOPIC - "Assuming a Leadership Role"**
Introduction - Craig Stanley, Director of Strategic Initiatives and Special Projects, Office of Faculty Development and Advancement, Florida State University
- 8:30 - 8:55 a.m. **SMALL GROUP SESSION** - See list for group assignment and location. Participants introduce themselves, include number in department, how you were selected, and how long as chair.
- 9:00 - 9:55 a.m. **Reading Period**
Read chapter on Leadership found in handbook.
Contemplate questions at end of reading material.
- Refreshments available 9:00 - Plaza de las Palmas (Courtyard)**
- 10:00 - 11:25 a.m. **SMALL GROUP DISCUSSION**
Discuss questions. Each group should prepare one or two points of interest or a question for discussion at the General Session.
- 11:30 - 11:55 p.m. **GENERAL SESSION - Coronado/Serra Room**
Reports of discussion highlights from small groups.
- 12:00 - 1:00 p.m. **Group Lunch - La Hacienda**

MONDAY AFTERNOON

- 1:05 - 1:25 p.m. **GENERAL SESSION - Coronado/Serra Room**

Topic: "Dealing with Conflict and Maintaining Morale"
Introduction - Nancy Stanlick
Chair, Philosophy
University of Central Florida
- 1:25 - 2:00 p.m. **Reading Period** - Read material on Dealing with Conflict and Maintaining Morale in the handbook and contemplate questions.
- Refreshments available 1:15 - Plaza de las Palmas (Courtyard)**

MONDAY AFTERNOON Continued

- 2:05 - 3:05 p.m. **SMALL GROUP DISCUSSION on Dealing with Conflict**
Discuss material and questions in handbook.
- 3:10 - 3:30 p.m. **GENERAL SESSION - Coronado/Serra Room**
Reports of discussion highlights from small groups.
- 3:30 - 5:30 p.m. **Recess** for relaxation and/or informal discussion.

MONDAY EVENING

- 5:30 - 6:30 p.m. **GENERAL SESSION - Coronado/Serra Room**

Topic: "Post-Tenure Review Discussion"
Presentation by Joe Glover, Former Provost and
Senior Vice President, University of Florida
- 6:30 to ~ 8:30 p.m. **Group Dinner - La Hacienda**

TUESDAY MORNING

- 6:45 - 7:55 a.m. **Breakfast Buffet - La Hacienda**
- 8:00 - 8:40 a.m. **GENERAL SESSION - Coronado/Serra Room**

Topic: "Missions, Goals and Assessment"
Introduction by Jeffrey Moore, Dean
College of Arts and Humanities, University of Central Florida
- 8:45 - 9:55 a.m. Read material in handbook on Missions, Goals, Assessment.
Review questions.

Refreshments available 9:00 - Plaza de las Palmas (Courtyard)
- 10:00 - 11:25 a.m. **SMALL GROUP DISCUSSION**
Discuss questions on Missions, Goals and Assessment.
- 11:30 - 11:55 p.m. **GENERAL SESSION - Coronado/Serra Room**
Reports of discussion highlights from small groups.
- 12:00 - 1:00 p.m. **Group Lunch - La Hacienda**

TUESDAY AFTERNOON

- 1:05 - 1:25 p.m. **GENERAL SESSION - Coronado/Serra Room**
- TOPIC - "Departmental Budgeting"**
Introduction by Joe Glover, Former Provost and Senior Vice President, University of Florida
- 1:30 - 2:10 p.m. **Reading Period.** Read material in handbook on "Departmental Budgeting". Review questions at end of material.
- Refreshments available 1:15 - Plaza de las Palmas (Courtyard)**
- 2:15 - 3:10 p.m. **SMALL GROUP DISCUSSION**
- 3:15 - 3:30 p.m. **GENERAL SESSION - Coronado/Serra Room**
Reports of discussion highlights from small groups.
- 3:30 - 5:30 p.m. **Recess** for relaxation and/or informal discussion.

TUESDAY EVENING

- 5:30 - 6:30 p.m. **GENERAL SESSION - Coronado/Serra Room**
- TOPIC - "Transitioning into an Administrative Role and Leadership"**
Paul Hart, Professor and Associate Dean,
College of Business, Florida Atlantic University
- 6:30 ~ 8:30 p.m. **Group Dinner - La Hacienda**

WEDNESDAY MORNING

- 6:45 - 7:55 a.m. **Breakfast Buffet - La Hacienda**
- 8:00 - 8:30 a.m. **GENERAL SESSION - Coronado/Serra Room**
- TOPIC - "Effective Teaching"**
- Introduction - Lawrence Abele**
Director, Institute for Academic Leadership
Provost Emeritus, Florida State University
- 8:30 - 9:30 a.m. **Reading Period -** Read "Effective Teaching" in the workshop handbook. Review questions at end of material.

WEDNESDAY MORNING Continued

Refreshments available 9:00 - Plaza de las Palmas (Courtyard)

- 9:35 - 10:45 a.m. **SMALL GROUP DISCUSSION**
Discuss questions on effective teaching.
- 10:50 - 11:20 a.m. **General Session - Coronado/Serra Room**
Reports of discussion highlights from small groups.
- 11:20 - 11:30 a.m. **General Session - DISCUSS any questions that may not have been addressed**
- 11:30 - 12:30 p.m. **Group Lunch - La Hacienda**

Have a safe trip. Thank you for your participation.