

IAL INSTITUTE FOR ACADEMIC LEADERSHIP

The Florida State University
116 Westcott Building, Tallahassee, FL 32306-1310
(850) 443-6458 www.ial.fsu.edu

AGENDA DEPARTMENT CHAIRPERSONS WORKSHOP

The Mission Inn
Howey-in-the-Hills, Florida
September 13-16, 2026

SUNDAY EVENING

- 3:45 - 5:00 p.m. **Registration** – Ballroom Foyer (Conference Center)
- 5:30 - 6:30 p.m. **General Session** – Coronado/Serra Room – Conference Center
- Topic: “Navigating the Unknown Waters of AI as an Academic Leader”**
- Presentation by Garrett Beatty, Instructional Associate Professor, Assistant Dean for Innovation and Entrepreneurship, University of Florida and Kevin Yee, Director, Faculty Center for Teaching & Learning, University of Central Florida**
- 6:30 - 7:00 p.m. **Reception and Social** – La Hacienda
- 7:00 - 8:30 p.m. **Dinner** – La Hacienda

IMPORTANT INFORMATION

During each scheduled reading period, participants will read material found in the IAL handbook. In preparation for small group discussions, participants will contemplate responses to questions at the end of each reading.

During each scheduled discussion period, the small groups will review and discuss the material just read, including responses to the questions. Each small discussion group should select a recorder who will present one or two points of interest from the small group discussion or present a question for discussion.

MONDAY MORNING

6:45 – 7:55 a.m. **Breakfast Buffet** – La Hacienda (any time during period)

8:00 – 8:10 a.m. **General Session** – Coronado Room/Serra Room

Workshop Introduction –Janet Kistner, Vice Provost and IAL Director

8:10 - 8:40 a.m. **Topic: – "Faculty Evaluation & Performance Counseling"**

**Introduction by Craig Stanley
Associate Vice President for Faculty Development and Advancement, Florida State University**

8:40 - 8:55 a.m. **Small Groups** – See list in notebook for group assignment and location.

Take a few minutes for participants to introduce themselves, include number in department, how you were selected, and how long as chair.

9:00 - 9:55 a.m. **Reading Period**
Read material on Evaluation and Performance found in handbook. Review evaluation letters and review questions.

Refreshment available 9:00 a.m. – Plaza de las Palmas (Courtyard)

10:00 – 11:25 a.m. **Small Group Sessions**

Discuss questions and letters of evaluation.

11:30 - 11:55 a.m. **General Session** – Coronado Room/Serra Room
Presentation of selected item from small group discussion.

12:00 – 12:55 p.m. **Group Lunch – La Hacienda**

1:00 – 1:20 p.m. **General Session** – Coronado Room/Serra Room

Topic – "Assigning Faculty Activities"

**Introduction by Stephen Stark
Vice Provost for Faculty Development
University of South Florida**

MONDAY AFTERNOON Continued

- 1:25 - 1:55 p.m. **Reading Period**
Read chapter on Assigning Faculty Activities in the handbook. Contemplate questions.
- Refreshment** available at 1:15 p.m.
- 2:00 - 3:05 p.m. **Small Group Discussion**
Discuss reading material and questions.
- 3:10 - 3:30 p.m. **General Session** - Coronado/Serra Room
Presentation of selected items from small group discussion.
- 3:30 - 5:30 p.m. **Recess** for relaxation and/or informal discussion.

MONDAY EVENING

- 5:30 - 6:30 p.m. **GENERAL SESSION** - Coronado/Serra Room
- Topic: "Leadership Journey: A Developmental Perspective"**
- Presentation by James Clark**
Provost & Executive Vice Pres. for Academic Affairs
Florida State University
- 6:30 - 8:30 p.m. **Dinner** - La Hacienda

TUESDAY MORNING

- 6:45 - 7:55 a.m. **Breakfast Buffet** - La Hacienda
- 8:00 - 8:20 a.m. **General Session** - Coronado/Serra Room
- Topic - "Legal Implications of Being a Chair"**
- Introductory remarks by Ryan Fuller**
Vice President and General Counsel
University of Florida
- 8:25 - 9:05 a.m. **Reading Period**
Read case studies found in handbook. Select cases you would like to discuss.

TUESDAY MORNING Continued

Refreshment available 9:00 – 11:00 a.m.

9:10 – 11:25 a.m.

Small Group Discussion

A legal facilitator will participate in each small group.
Analyze and discuss legal case studies.

11:30 – 12:00 p.m.

General Session – Coronado/Serra Room

Reporting of a case or two from small group discussions
found especially interesting, applicable or challenging.

12:00 – 12:55 p.m.

Lunch – La Hacienda

TUESDAY AFTERNOON

1:00 – 1:20 p.m.

General Session – Coronado/Serra Room

Topic: - “Delegating and Using Committees”

Introduction by Veronica Yon
Chair, English and Modern Languages
Florida A&M University

1:25 – 1:55 p.m.

Reading Period

Read chapter in handbook and review questions.

Refreshment available 1:15 – 3:00.

2:00 – 3:10 p.m.

Small Group Discussion

Discuss questions at end of chapter and in handbook.

3:15 – 3:30 p.m.

General Session – Coronado/Serra Room

Presentation from small group discussion.

3:30 – 5:30 p.m.

Recess for relaxation and/or informal discussion.

TUESDAY EVENING

5:30 - 6:30 p.m. **General Session** – Coronado/Serra Room

**Topic: "Academic Freedom and Public-Employee
Speech Rights at Public Universities"**

**Presentation by Clay Calvert
Nonresident Senior Fellow in Technology Policy Studies
American Enterprise Institute**

6:30 – 8:30 p.m. **Group Dinner** – La Hacienda

WEDNESDAY MORNING

6:45 – 7:55 a.m. **Breakfast Buffet** – La Hacienda

8:00 - 8:30 a.m. **General Session** – Coronado/Serra Room

Topic – "Dealing with Deans"

**Introduction by Janet Kistner
Vice Provost and IAL Director
Florida State University**

8:30 – 9:30 a.m. **Reading Period**
Read chapter on "Dealing with Deans" in the handbook.
Contemplate questions.

Refreshment available 9:00 – 11:00.

9:35 – 10:45 a.m. **Small Group Discussion**
Discuss questions related to reading.

10:50 – 11:30 a.m. **General Session** – Coronado/Serra Room
Presentation of selected item from small group discussion.

Wrap up and adjourn.

11:30 - 12:30 p.m. **Group Lunch** - La Hacienda

We are glad you could participate. Have a safe trip home.