

IAL INSTITUTE FOR ACADEMIC LEADERSHIP

The Florida State University
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AGENDA DEPARTMENT CHAIRPERSONS WORKSHOP

The Mission Inn
Howey-in-the-Hills, Florida
October 1-4, 2023

SUNDAY EVENING

- 3:45 - 5:00 p.m. **Registration** – Ballroom Foyer (Conference Center)
- 5:30 - 6:30 p.m. **General Session** – Coronado/Serra Room – Conference Center
- Topic: “Academic Freedom”**
Presentation by Clay Calvert
Nonresident Senior Fellow in Technology Policy Studies
American Enterprise Institute
- 6:30 – 7:00 p.m. **Reception and Social** – La Hacienda
- 7:00 - 8:30 p.m. **Dinner** – La Hacienda

IMPORTANT INFORMATION

During each scheduled reading period, participants will read material found in the IAL handbook. In preparation for small group discussions, participants will contemplate responses to questions at the end of each reading.

During each scheduled discussion period, the small groups will review and discuss the material just read, including responses to the questions. Each small discussion group should select a recorder who will present one or two points of interest from the small group discussion or present a question for discussion.

MONDAY MORNING

- 6:45 – 7:55 a.m. **Breakfast Buffet** – La Hacienda (any time during period)
- 8:00 – 8:10 a.m. **General Session** – Coronado Room/Serra Room
- Workshop Introduction** –Lawrence Abele, IAL Director
- 8:10 - 8:30 a.m. **TOPIC - "Faculty Evaluation & Performance Counseling"**
- Introduction by Craig Stanley**
Associate Dean, College of Social Work
Florida State University
- 8:30 - 8:55 a.m. **Small Groups** – See list in notebook for group assignment and location.
- Take a few minutes for participants to introduce themselves, include number in department, how you were selected, and how long as chair.
- 9:00 - 9:55 a.m. **Reading Period**
Read material on Evaluation and Performance found in handbook. Review evaluation letters and review questions.
- Refreshment available 9:00 a.m. – Plaza de las Palmas (Courtyard)**
- 10:00 – 11:25 a.m. **Small Group Sessions**
- Discuss questions and letters of evaluation.
- 11:30 - 11:55 a.m. **General Session** – Coronado Room/Serra Room
Presentation of selected item from small group discussion.
- 12:00 – 12:55 p.m. **Group Lunch** – La Margarita/El Conquistador
- 1:00 – 1:20 p.m. **General Session** – Coronado Room/Serra Room
- Topic – "Assigning Faculty Activities"**
Introduction by Lawrence Abele
- 1:25 - 1:55 p.m. **Reading Period**
Read chapter on Assigning Faculty Activities in the handbook. Contemplate questions.

MONDAY AFTERNOON Continued

Refreshment available at 1:15 p.m.

2:00 – 3:05 p.m.

Small Group Discussion

Discuss reading material and questions.

3:10 - 3:30 p.m.

General Session – Coronado/Serra Room

Presentation of selected items from small group discussion.

3:30 – 5:30 p.m.

Recess for relaxation and/or informal discussion.

MONDAY EVENING

5:30 – 6:30 p.m.

GENERAL SESSION – Coronado/Serra Room

Topic – “Ethics and Legal Issues in Teaching”

**Presentation by Nancy Stanlick
Associate Dean, Arts and Humanities
University of Central Florida**

6:30 - 8:30 p.m.

Dinner - La Hacienda

TUESDAY MORNING

6:45 – 7:55 a.m.

Breakfast Buffet – La Hacienda

8:00 – 8:20 a.m.

General Session – Coronado/Serra Room

Topic – “Legal Implications of Being a Chair”

**Introductory remarks by Ryan Fuller
Associate Vice President and Deputy General Counsel
University of Florida**

8:25 – 8:55 a.m.

Reading Period

Read case studies found in handbook. Select cases you would like to discuss.

Refreshment available 9:00 – 11:00 a.m.

TUESDAY MORNING Continued

- 9:00 – 11:25 a.m. **Small Group Discussion**
A legal facilitator will participate in each small group.
Analyze and discuss legal case studies.
- 11:30 – 12:00 p.m. **General Session – Coronado/Serra Room**
Each legal facilitator will present a case or two that
his/her group found especially interesting, applicable or
challenging.
- 12:00 – 12:55 p.m. **Lunch – El Conquistador**

TUESDAY AFTERNOON

- 1:00 – 1:20 p.m. **General Session – Coronado/Serra Room**

Topic: – “Delegating and Using Committees”

Introduction by Glenn Cunningham
- 1:25 – 1:55 p.m. **Reading Period**

Read chapter in handbook and review questions.

Refreshment available 1:15 – 3:00.
- 2:00 – 3:10 p.m. **Small Group Discussion**
Discuss questions at end of chapter and in handbook.
- 3:15 – 3:30 p.m. **General Session – Coronado/Serra Room**
Presentation from small group discussion.
- 3:30 – 5:30 p.m. **Recess** for relaxation and/or informal discussion.

TUESDAY EVENING

- 5:30 – 6:30 p.m. **General Session – Coronado/Serra Room**

Topic: “Chairs are from Mars; Deans from Pluto”

Presentation by Joe Glover,
Provost Emeritus and Senior Vice President
University of Florida
- 6:30 – 8:30 p.m. **Group Dinner – La Hacienda**

WEDNESDAY MORNING

6:45 – 7:55 a.m. **Breakfast Buffet** – La Hacienda

8:00 – 8:30 a.m. **General Session** – Coronado/Serra Room

Topic – “Dealing with Deans”

**Introduction by Janet Kistner
Vice President for Faculty Development and
Advancement
Florida State University**

8:30 – 9:30 a.m. **Reading Period**

Read chapter on “Dealing with Deans” in the handbook.
Contemplate questions.

Refreshment available 9:00 – 11:00.

9:35 – 10:45 a.m. **Small Group Discussion**

Discuss questions related to reading.

10:50 – 11:30 a.m. **General Session** – Coronado/Serra Room

Presentation of selected item from small group
discussion.

Wrap up and adjourn.

11:30 – 12:30 p.m. **Group Lunch** - La Margarita/El Conquistador

We are glad you could participate. Have a safe trip home.